

## **Ipswich Women's Club Records**

### **2012.02**

#### **History**

The Ipswich Women's Club was established in March 1898. It received state federation in April 1900, and general federation in 1940. The mission of the club was "to strengthen the intellectual and moral life of its members, to promote social enjoyment and general improvement, and to benefit the community in which it is organized." Meetings were held twice a month from October to April, with the annual business meeting being the last regular meeting in the club year. A typical meeting began with club business, and concluded with a presentation for the education of the members, typically a lecture or music. Volunteer work by the members was done in youth activities, veteran service, senior citizen outreach, community improvement projects, and many other fields. The group elected officers and appointed various committees that focused on specific issues such as education, community services, music, college scholarship awards, finance, decoration, and more.

#### **Scope and Content/Series Description**

9 boxes (7.5 linear feet)

1898-2006

The records are divided into four series: Compiled Histories, Governance, Year Books, and Club Activities.

The Compiled Histories series consists of scrapbooks compiled by members containing newspaper clippings, programs, and photographs of club activities and members. The Governance series contains handwritten and typed constitutions, by-laws, executive board meeting minutes, club meeting minutes, and records from the club treasurer. The Year Books series contains folders of the small printed pamphlets that the Ipswich Women's Club compiled each year to list their events and their members. The Club Activities series contains ephemera and guest books that reflect club activities and interests.

*Processed and described by Donna Albino, March 2013*

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**Container List**

**Series 1**

**Compiled Histories**

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	1	Scrapbook	1898-1971
8	2	Scrapbook	1937-1940
8	3	Scrapbook	1959-1965
8	4	Scrapbook	1968-1981
9	1	Scrapbook	1982-1988
9	2	Scrapbook	1988-1992
9	3	Scrapbook	1988-1999
9	4	Scrapbook	1999-2006

**Series 2**

**Governance**

1	1	Constitution and By-Laws	1906-1946
1	2	Constitution and By-Laws	n.d.
3	2	Duties of Recording Secretary	c. 1987
3	3	Executive Board Meeting Minutes	1938-1957
3	4	Executive Board Meeting Minutes	1957-1960
3	5	Executive Board Meeting Minutes	1961-1964
3	6	Executive Board Meeting Minutes	1965-1968

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
3	7	Executive Board Meeting Minutes	1969-1975
3	8	Executive Board Meeting Minutes	1981-1987
3	9	Executive Board Meeting Minutes	1987-1992
3	10	Executive Board Meeting Minutes	1988-2006
8	1	Meeting Minutes	1931-1946
4	1	Meeting Minutes	1946-1957
4	2	Meeting Minutes	1957-1959
4	3	Meeting Minutes	1960-1961
4	4	Meeting Minutes	1962-1964
4	5	Meeting Minutes	1965-1968
4	6	Meeting Minutes	1969-1970
4	7	Meeting Minutes	1971-1973
4	8	Meeting Minutes	1974-1976
4	9	Meeting Minutes	1980
4	10	Meeting Minutes	1981-1987
4	11	Meeting Minutes	1987-1992
4	12	Meeting Minutes	1992-1995
4	13	Meeting Minutes	1996-1998
4	14	Meeting Minutes	1999-2002
4	15	Meeting Minutes	2003-2006
1	6	Treasurer's Book	1902-1922
1	7	Treasurer's Book	1923-1954
1	8	Cash Receipts and Disbursements	1924-1946

<u>2</u> <u>Box</u>	<u>1</u> <u>Folder</u>	<u>Cash Receipts</u> <u>Title</u>	<u>1979-1986</u> <u>Dates</u>
2	2	Cash Receipts	1986-1998
2	3	Cash Receipts	1999-2006
2	4	Cash Disbursements	1979-1999
2	5	Cash Disbursements	1999-2006

### **Series 3**

### **Year Books**

5	1	Year Books	1899-1904
5	2	Year Books	1905-1909
5	3	Year Books	1910-1914
5	4	Year Books	1915-1919
5	5	Year Books	1920-1929
6	1	Year Books	1930-1934
6	2	Year Books	1935-1939
6	3	Year Books	1940-1945
6	4	Year Books	1946-1949
6	5	Year Books	1950-1955
6	6	Year Books	1956-1959
7	1	Year Books	1960-1969
7	2	Year Books	1970-1980
7	3	Year Books	1981-1989
7	4	Year Books	1990-1998
7	5	Year Books	1999-2000

7	6	Year Books	2001-2006
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**Series 4**

**Club Activities**

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	3	The Federal Story/Public Relations	1982
1	4	Golden Rule Prayer Book	1995
1	5	Action Inc. Annual Report	2005
2	6	Guest Book	1947-1978
2	7	Guest Book	1982-1996
2	8	Guest Book	1996-2006