

Descriptive Summary

Creator: The Ipswich Garden Club, Inc.

Title: Records

Dates: 1927-2002, n.d.

Extent: 4.8 linear feet (8 manuscript boxes; 1 half-box; 2 oversize folders in Ipswich Room flat files)

Collection Accession Number: 2002.01; 2002.02

Administrative Information

Access: Open for research

Publication rights: Consult Reference Librarian

Citation: The Ipswich Garden Club records, Ipswich Room, Ipswich Public Library

Historical Note:

Organized in 1927, many of The Ipswich Garden Club's early members were summer residents who wished to improve their own gardening skills. But their focus soon broadened; in 1929 members planted trees at a school and the Club became a charter member of the Garden Club Federation of Massachusetts. In 1932, membership was limited to 40 women who joined by invitation.

By 1930 the Club adopted its first bylaws, its motto "Rien sans Peine" [Nothing without hard work], and began work at the Whipple House, one of Ipswich's historic houses. Indeed, in the 1930s, Club members undertook to "serve the town as well as themselves," and adopted a work requirement that "an active member must cheerfully undertake any task given her by the president." In addition to lectures and exhibitions members soon devoted themselves to conservation and town beautification efforts: they joined the Committee to Abolish Billboards, planted around and painted the Boston & Maine Railroad station, successfully lobbied for the creation of a town Conservation Commission, and held an open meeting on town planning. And, in 1935, members voted to increase their number to 45 and held their first evening meeting to which men were invited.

With the coming of World War II, summer residents were unable to come to Ipswich and some resigned. Members considered disbanding, but, instead, invited more local people to join and resolved to "Plant wisely with an eye to doing our part in a great united effort." They also began visits to the Chelsea Naval Hospital.

Following the war, the Club continued town beautification efforts: with the Ipswich Historical Society they created 17th Century Day, planted trees and placed planters around town, worked at the Town Wharf, and worked cooperatively with the Town and Country Garden Club on the dunes at

Crane's Beach and worked, once again, on plantings at the High School. They continued work at the Whipple House and Hall Haskell House, and, with the deaths of some early members, created memorial gardens at the Public Library and elsewhere in town.

In 1971 the Club held its first plant sale, the proceeds from which were used to buy teachers' handbooks for the "People and their Environment" project. Their plant sales continue to attract townspeople.

Perhaps one of their most ambitious efforts was the creation of a memorial garden at the site of the South Parish Church which burned in 1977 for which they received the Marie Lewis Conservation of Natural Resources award in 1982. Other conservation efforts included sponsoring the town's first Household Hazardous Waste Day, and, when the town's budget was cut in 1991, members worked on the Riverwalk and around Sally's Pond.

But public service came at a price. In 1989, the Club voted to require 6 hours per year from active members which requirement was increased to 10 hours in 1993. Shortly thereafter, ten members were warned that they had failed to meet the requirement. Internal policy disagreements came to a head in 1995 when the resignations of four members caused the entire board to resign their offices. An interim board then sent comprehensive questionnaires to the remaining members, which helped clarify the Club's purposes. Bylaws were changed to "welcome anyone who has expressed interest . . . who has attended two meetings," but was still limited to 50. The bylaws as well as committee reports were printed and distributed to members.

Scope and Content:

The records of The Ipswich Garden Club, Inc. provide information about one of the significant women's organizations in Ipswich from its founding in 1927 to the present. The records describe the governance, activities, and history of the organization, provide plans and more detailed information about some of the Club's community projects, and give a sense of the changing role of women, whether summer or year-long residents, and women's organizations played in Ipswich.

The Ipswich Garden Club records are arranged in the following series:

Series I *Histories*, 1971, 1977, 2002, includes three unpublished histories written by members, the first two in the 1970s, one for the fiftieth anniversary of the Club's founding, and the third covering the next twenty-five years of the Club's history from 1977 to 2002.

Series II *Governance* is divided into five subseries: By-laws, Policies and Procedures, Minutes, Treasurer, and Nominating Committee:

By-laws, 1932-1968, is self-explanatory. By-laws, and perhaps, an explanation of any changes also can be found in the Minutes subseries.

Policies and procedures date only from 1978 and are not comprehensive. Additional policies and procedures are likely to be found in the Minutes and Nominating Committee subseries, and in the Publicity series.

Minutes, 1927-2001/2002, are much more than the minutes of the annual meeting and board meetings. After World War II on, the minutes contain committee reports, correspondence, newsletters, and any other records that the Club considered significant in describing the year's operations. Indeed, when Ostberg wrote the Club's history for 1977-2002, she continued that arrangement. This arrangement has been left intact.

Treasurer accounts, 1928-1969, were originally ledgers that provide receipts and expenditures and include members' names. Since 1969 Treasurer's reports have been included with Minutes. *Nominating Committee*, 1978-1995, underscore how TIGC operated for many years with potential members nominated by and supporting letters written by current members. It also includes the 1995 member questionnaire and responses when the Club was undergoing restructuring.

Series III Programs, 1931-1999/2000, contains program cards for almost the entire period. The cards typically included the meeting schedule, and names and contact information for officers, committees, and members. In addition, there are two written presentations about lilies dating from 1934 and given by Katherine B. Taylor and Mrs. Richard M. Smith; seven handouts relating to gardening and dating from the 1980s and 1990s; examples of award ribbons, and award won by individual members or the Club from the 1930s to 1970s; and book plates showing the Club's logo.

Series IV Projects – Community, Beautification, Conservation, 1933-2001, is less comprehensive than the date range suggests. There are plans, reports, and correspondence for some projects undertaken by the Club. Undoubtedly more information can be gleaned from the Minutes.

Of some interest may be the few letters from the 1930s relating to town planning; and the High School planting with plans created by noted architect ?? Shurcliff in 1938. Robert L. Goodale's tree inventory sheets, with listings by street address, from the mid 1970s are here as well as the report he prepared and cassette tapes of the presentation. One of the best documented projects is the South Parish effort of the late 1970s – the award application includes a description, clippings, and photographs.

Series V Publicity, 1936-1947, 1956-1998, contains news clippings about the Club and its activities. Many were originally in two scrapbooks. They have been photocopied with the original rough chronological order retained. Both scrapbooks included a few photographs which have been left with the clippings but either separated with acid-free paper or encapsulated. There also was a Publicity Notebook covering the years 1977-1985 that probably was maintained by the Publicity Committee chair providing committee and chair descriptions, by-laws, suggestions, notes, and the 50th anniversary report. Also included in this series are photographs that were in envelopes placed loose in the front of one of the scrapbooks. The photographs, dating from the 1990s, have been encapsulated and identified.

Series Descriptions

Series I Histories

3 folders

1971, 1977, 2002

Unpublished histories, one prepared for the Club's fiftieth anniversary and the 2002 one for the next twenty five years of the Club's existence. [Note: A *chronology of the Club*, based upon these histories and a *cursory review of the records*, follows the Series descriptions.]

Series II Governance

2.25 li ft (4 boxes + portions of 2 others)

1927-2001/2002

Divided into the following subseries: By-laws, Policies and Procedures, Minutes, Finance, Nominating Committee, each subseries in chronological order. Minutes, the largest subseries, contains much more than meeting minutes after 1945. Annual reports, committee reports,

newsletters, and correspondence were combined by the TIGC for each club year. Nominating Committee includes 1995 membership survey at time of Club crisis.

Series III Programs

.75 li ft (1 box + portion of another)

1931-1999/2000

Series includes program cards as well as two 1934 presentations about lilies, award ribbons, awards, and samples of the Club's logo.

Series IV Projects - Community/Conservation/Beautification

.45 li ft (1 box)

1933-2001

Some of the Club's many projects are found here, in chronological order.

Series V Publicity

.45 li ft (1 box)

1936-1947, 1956-1998

Series contains mostly photocopies of news clippings that were contained in two scrapbooks, in the original rough chronological order. In addition, the contents of a Publicity Committee notebook from 1977-1985 provide descriptions of its activities. A third subseries contains recent photographs in chronological order.

On-Line Public Access Catalogue record:

- 110 2-\$a** The Ipswich Garden Club, Inc.
- 245 00 \$k** Records, \$f 1927-2002
- 300 - \$a** 5,600 \$f items
- 545 - \$a** Community garden club organized in 1927 by full-time and summer residents of Ipswich, MA. Membership, by invitation, was originally limited to 40 women. Charter member of MA Federation of Garden Clubs. In addition to lectures, plant sales and exhibits, the Club began to participate in conservation initiatives and town beautification efforts, including planting gardens at the Whipple House and the Hall Haskell House, town schools, parks and town squares. One of its most successful efforts was the landscaping of the Old South Parish Church site. Membership now limited to 50.
- 520 8- \$a** Records include minutes, financial records, annual programs, lists of officers and members, correspondence as well as plans, photographs and clippings of press coverage of principal projects. **\$b** Included, too, are copies of the 1995 questionnaires and responses which resulted in the reorganization of the Club.
- 541 - \$a** Gift of The Ipswich Garden Club, Inc. **\$d** 2002
- 555 8- \$a** Finding aid in the Ipswich Room of the Ipswich Public Library.

Container List*Revised 5 March 2003***Series I****Histories**

Box	Folder	Title	Dates
1	1	The Ipswich Garden Club by Lucy W.H. Richardson	1971
1	2	The Ipswich Garden Club Fiftieth Anniversary Report by Margaret Austin & Susan L. Goodale	1977
1	3	The Ipswich Garden Club History, 1977-2002 by Barbara Ostberg	2002

See also: Box 9 containing 2 mini-cassettes of Garden Club recollections, 1997

Series II**Governance**

1	4	By-laws	1932-1968
1	5	Policies and procedures	1978
1	6	Minutes (typed)	June 1927-Nov 1929
1	7	Minutes (manuscript) – phase box	June 1927-Nov 1929
1	8	Minutes – phase box	Jan 1930-Sep 1932
1	9	Minutes	1933
1	10	Minutes	1934
1	11	Minutes (begin to include printed program that lists meetings and members)	1935
1	12	Minutes	1936
1	13	Minutes	1937
1	14	Minutes	1938

Series II

Governance contd

2	12	Minutes	1957
2	13	Minutes	1958
2	14	Minutes	1959
2	15	Minutes	1960
2	16	Minutes	1961
2	17	Minutes	1962
2	18	Minutes	1963
2	19	Minutes	1964
2	20	Minutes	1965
2	21	Minutes Note: Club year changed with annual meeting held in the Spring rather than Fall	1966/1967
3	1	Minutes	1967/1968
3	2	Minutes	1968/1969
3	3	Minutes	1969/1970
3	4	Minutes see also: Box 9, Folder 12: Photographs: <i>Carlotta</i> , 1970	1970/1971
3	5	Minutes	1971/1972
3	6	Minutes	1972/1973
3	7	Minutes	1973/1974
3	8	Minutes	1974/1975
3	9	Minutes	1975/1976

Series II

Governance contd.

5	2	Minutes: Meeting minutes, Sep 1995-Feb 1996	1995/1996
5	3	Minutes: Annual report, Committee reports, bylaws & procedures, newsletters	1996/1997
5	4	Minutes: Meeting minutes, Apr 1996-Feb 1997	1996/1997
5	5	Minutes	1997/1998
5	6	Minutes	1998/1999
5	7	Minutes	1999/2000
5	8	Minutes	2000/2001
5	9	Minutes	2001/2002
5	10	Minutes: Fragments	n.d.
6	1	Treasurer's Accounts (includes membership dues) – in phase box	1928-1948
6	2	Treasurer's Accounts	1948-1955
6	3	Treasurer's Accounts	1955-1968
6	4	Treasurer's Reports (removed from Treasurer's Accounts)	1961-1969
6	5	Nominating Committee Procedures, Notebook	1978-1994
6	6	Nominating Committee: Nominating Letters	1988-1989
6	7	Nominating Committee: Nominating Letters	1990
6	8	Nominating Committee: Nominating Letters	1991-1992
6	9	Nominating Committee: Nominating Letters	1993-1994
6	10	Nominating Committee: Nominating Letters	1995, n.d.

Series III		Programs contd	
7	5	Handouts: <i>Water-wise Gardening, Trees are the Answer, Pruning, Xeriscape Gardening and Landscaping, Designing a Fragrance Garden, Ecological Lawn Care, Using Herbs from Your Garden</i>	1986, 1988, 1997-1999, n.d.
7	6	Awards (ribbons)	1933-1973
7	7	Awards	1948-1971, n.d.
7	8	Book plates (self-adhesive & plain) & show cards, all with TIGC seal	n.d.
Series IV		Projects – Community/Beautification/Conservation	
7	9	Planting Plan - Dunbar Lockwood? See: Ipswich Room Flat File Drawer # 4	1933
7	10	Town Planning	1935-1937
7	11	High School: Correspondence	1936
7	12	High School: Correspondence	1937
7	13	High School: Correspondence	1938
7	14	High School: Plan	2 Jun 1938
7	15	High School: Plan See: Ipswich Room flat file drawer #4	1938
7	16	High School: Rachel Warner Memorial Garden demolition & possible replacement plantings	c. 1990s
7	17	Chelsea Hospital	1952
7	18	Chelsea Hospital	1953
7	19	Replanting of High Street	1963-1964

Series V		Publicity	
8	10	Press clippings (photocopied)	1936-1947
8	11	Ipswich Garden Club Publicity 1956-1973 (mostly photocopied news clippings but some photographs) #1 of 3, pages 1-40	1956-1965
8	12	Ipswich Garden Club Publicity 1956-1973 #2 of 3, pages 41-80	1965-1969
8	13	Ipswich Garden Club Publicity 1956-1973 #3 of 3, pages 81-133	1969-1973
8	14	Ipswich Garden Club Publicity 1971-1975 (photocopied news clippings, some photographs)	1971-1975
8	15	Ipswich Garden Club Scrapbook 1976-1998 (photocopied news clippings) #1 of 5, pages 1-20	1976-1978
8	16	Ipswich Garden Club Scrapbook 1976-1998 #2 of 5, pages 21-40	1978-1980
8	17	Ipswich Garden Club Scrapbook 1976-1998 #3 of 5, pages 41-60	1980-1984
8	18	Ipswich Garden Club Scrapbook 1976-1998 #4 of 5, pages 61-80	1985-1987
8	19	Ipswich Garden Club Scrapbook 1976-1998 #5 of 5, pages 81-104	1988-1998
8	20	Publicity Notebook pages (includes committee, chair description, by-laws, suggestions, notes, 50 th anniversary report)	1977-1985, n.d.
8	21	Publicity – minutes, suggestions	1992-2001
8	22	Photographs: <i>Carlotta</i>	1970

**The Ipswich Garden Club
2003.01**

Container List

Series 1

Histories

Series 2

Governance

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	IGC Program & Questionnaire	2001-2002
1	2	Contracts for Speakers	2001-2002
1	3	Special Meetings/Plant Sale/Nov. Joint Meeting/Greens Meeting/Other	2001-2002
1	4	Program Budget & Actual Expenses	2001-2002
1	5	Program Annual Report	2001-2002
1	6	Questionnaire Results: Program Topic Suggestions & Meeting Times and Days	2002-2003
1	7	Contracts for Speakers	2002-2003
1	8	Program Budget & Actual Expenses	2002-2003
1	9	Program Annual Report	2002-2003

Series 3

Correspondence (including email)

Series 4

Programs and Member Events

1	10	Program Maine Trip	2001-2002 July 23-26, 2001
1	11	Program	2002-2003

Series 5

Community/Beautification/Conservation Projects

Series 6

Publicity and Newsletters

**The Ipswich Garden Club
2005.01**

Scope and Content/Series Description

One box (.5 cubic feet)

1997-2006

The records are divided into two series: Governance and Programs. These records update the two collections already on file in the Ipswich Room of Ipswich Public Library, 2002.01 and 2002.02, which cover the years 1927, when The Ipswich Garden Club was first organized, through 2000. The Governance series contains Organizational Documents as follows: Articles of Organization, effective 5/1/1997; Action by Consent of the Incorporators, signed 4/9/1997; Corporate By-Laws (copy); Application for Employer Identification Number, dated 3/13/1997; and Assignment of Employer Identification Number, dated 4/7/1997; Annual Reports from 2002 to 2006, Minutes from 2003 to 2005, and an original copy of the Members Handbook 1997-2003 (on paper, disc and CD). The Programs series contains various newsletters and program notices from 2003 to 2005, program cards from 2003 and 2004, and a brochure entitled "Trees of Ipswich" from 2005.

The collection was donated to Ipswich Public Library by Alicia Moore, Chair of the Archives Committee, for The Ipswich Garden Club.

Processed and described by Paula Grillo, December 2005

**The Ipswich Garden Club
2005.01**

Container List

Series 1

Governance

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	Organizational Documents	1997
1	2	Annual Reports	2002-2003
1	3	Annual Reports	2003-2004
1	4	Annual Reports	2004-2005
1	5	Annual Reports	2005-2006
1	6	Minutes	2003-2005
1	7	Members Handbook (original copy)	1997-2003
1	8	Members Handbook (on disc and CD)	1997-2003

Series 2

Programs

1	9	Newsletters, Notices	2003-2005
1	10	Program Cards	2003-2004
1	11	Trees of Ipswich Brochure	2005

**The Ipswich Garden Club
2009.02**

Container List

Series 1

Histories

Series 2

Governance

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	By-law Amendments	Jan. 15, 2008
1	2	Committees and Duties	Oct. 2006
1	3	IGC 50 th Anniversary Report	May 19, 2007
1	4	Board Meeting Minutes	Sept. 27, 2005
1	5	Board Meeting Minutes	Nov. 15, 2005
1	6	Board Meeting Agendas	2007-2008
1	7	Officer Reports	Jan. 17, 2006
1	8	Ross Committee Report	2005-2006
1	9	Annual Reports (2 copies)	2005-2006
1	10	Annual Meeting Minutes	April 13, 2005
1	11	Annual Meeting	April 9, 2008

Series 3

Correspondence (including email)

1	12	Email – Board Meeting	March 15, 2005
1	13	Email – Board Meeting	Feb. 3, 2006
1	14	Email – Retreat	March 30, 2006
1	15	Email – Annual Meeting Announcement	April 2006

Series 3**Correspondence (including email) – con't**

Box	Folder	Title	
1	16	Email – Regarding Plant Sale	May 2006
1	17	Email – Board Meeting	Oct. 2006
1	18	Email – Board Meeting	Nov. 8, 2006
1	19	Email – Board Meeting	Nov. 13, 2006
1	20	Email – Meeting Minutes	Jan. 26, 2007
1	21	Email – Regarding Programs	March 6, 2007
1	22	Email – Regarding Plant Sale	March 13, 2007
1	23	Email – Regarding Programs	May 3, 2007
1	24	Email – Regarding Plant Sale	2008

Series 4**Programs and Member Events**

1	25	Directory and Program	2005-2006
1	26	Directory and Program	2006-2007
1	27	Directory and Program	2007-2008
1	28	Directory and Program	2008-2009
1	29	Program	2006-2007
1	30	Program	April-June 2006
1	31	Meeting Announcements	Sept. 2005-Feb. 2007
1	32	Meeting Announcements	March-May 2007
1	33	Program Announcements	Oct. 2007-Nov. 2008
1	34	Plant Sale	May 19, 2007(?)
1	35	Member Trip to Stockbridge	June 21, 2006

Series 4 Programs and Member Events – con't

Box	Folder	Title	
1	36	Member Trip to Stockbridge and Lenox	March 2007
1	37	Member Trip to NH and VT	June 2007

Series 5 Community/Beautification/Conservation Projects

1	38	Arbor Day Program	March 2006
1	39	Arbor Day Program	April 2007
1	40	Arbor Day Program and Report	May 2, 2008
1	41	Town Beautification	April 30, 2007
1	42	PR Photos	2006

Series 6 Publicity and Newsletters

1	43	IGC Brochure	2007
1	44	Brochure – Trees of Ipswich	2007(?)
1	45	Newsletter	July 2005
1	46	Newsletter	Winter 2006
1	47	Newsletter	Spring 2007
1	48	Newsletter	Spring 2008
1	49	Newsletter	Fall 2008
1	50	News Clipping Traffic islands go up for adoption	June 8, 2006
1	51	News Clipping Letter to the Editor: Flowers were appreciated	Sept. 2006
1	52	News Clipping Vivian Endicott	Feb. 1, 2007

Series 6**Publicity and Newsletters – con't**

Box	Folder	Title	
1	53	News Clipping Garden Club photo exhibit, plant sale	May 17, 2007
1	54	News Clipping Gardeners work to keep club vital at 80	May 18, 2007
1	55	News Clipping Plantomobile visits Doyon	June 21, 2007
1	56	News Clipping Garden club creates tree tour	Nov. 15, 2007

**The Ipswich Garden Club
2010.01**

Container List

Series 1		Histories	
Series 2		Governance	
Box	Folder	Title	Dates
1	1	Annual Report	2009
1	2	Board Meeting Minutes	Nov. 17, 2009
1	3	Annual Meeting	April 7, 2010
1	4	Board Meeting Minutes	Sept. 9, 2010
Series 3		Correspondence (including email)	
1	5	Email – Arbor Day	May 5, 2009
1	6	Email – Plant Sale	May 16, 2009
1	7	Email – Trip to Boston	June 23, 2009
1	8	Email – Greens Meeting	Dec. 9, 2009
1	9	Email – Pavilion Beach Plantings	June 2010
Series 4		Programs and Member Events	
1	10	Programs	2009-2010 2010-2011
1	11	Program: Arbor Day	April 2010
Series 5		Community/Beautification/Conservation Projects	
1	12	Margaret Wheat Austin Obituary/Funeral Program/News Clipping	2009
1	13	Ascension Memorial Church Thank You	Dec. 13, 2009

Series 6**Publicity and Newsletters**

Box	Folder	Title	
1	14	Newsletter	Spring 2009 Fall 2009 Fall 2010
1	15	News Clipping Garden Club Offers Thanks	June 11, 2009
1	16	News Clipping Parading Around Ipswich	Aug. 13, 2009
1	17	News Clipping Some Like It Hosta	May 13, 2010
1	18	News Clipping Digging Native Plants	May 27, 2010
1	19	News Clipping Pavilion Beach Update	June 2010
1	20	News Clipping Discover Seashore Plants	Sept. 9, 2010

**The Ipswich Garden Club
2011.01**

Container List

Series 1

Histories

Series 2

Governance

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	Board Meeting Minutes	Jan. 11, 2011
1	2	Annual Meeting & New Members' Tea	April 6, 2011
1	3	Annual Meeting Agenda	April 6, 2011
1	4	Annual Meeting Summary	April 12, 2011
1	5	Meeting Attendance	2010-2011

Series 3

Correspondence (including email)

1	6	Card – Thank You from Winthrop School	2010(?)
1	7	Card – Thank You from Caldwell Center	Dec. 3, 2010
1	8	Card – Thank You from Ascension Memorial Church	Dec. 8, 2010
1	9	Letter – Thank You from Dorothy Johnson	May 2, 2010
1	10	Emails – Washington St. Project	March 2011
1	11	Emails – Tree Cutting & Bike Trail Plans	April 2011
1	12	Emails – Boston Harbor Tour	June 2011

Series 4

Programs and Member Events

1	13	Programs	2010-2011
1	14	Program Reminder (2) – Speaker Scott Santino	April 16, 2011
1	15	Program: Arbor Day	April 29, 2011

Series 5**Community/Beautification/Conservation Projects**

1	16	Flyer – Washington St. Construction Project	Feb. 2011
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Series 6**Publicity and Newsletters**

<u>Box</u>	<u>Folder</u>	<u>Title</u>	
1	17	Newsletter	Summer 2011 Winter 2011
1	18	News Clipping Washington Street in Flux	Feb. 17, 2011
1	19	News Clipping Board Rejects Street Plan	Mar. 10, 2011
1	20	News Clipping Garden Club Hosts Annual Plant Sale May 14	April 28, 2011
1	21	News Clipping We Should Keep Mature Trees	April 28, 2011
1	22	News Clipping Selectmen Approve Street Redesign	June 2, 2011
1	23	News Clipping Rethink Street Redesign	June 9, 2011
1	24	News Clipping (donated) Ancient Elm Gets Anti-biotic Injections	May 17, 1974

The Ipswich Garden Club 2015.02

Container List

Series 1		Histories	
<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	Bylaws and History	1974-2003
Series 2		Governance	
1	2	Annual Reports	1980-2013
1	3	Treasurer's Reports	2003-2006
1	4	Board Meeting Minutes	2011-2013
Series 3		Correspondence (including email)	
1	5	Ascension Church	2012-2013
Series 4		Programs and Member Events	
1	6	Programs	1942-2013
1	7	Plant Sale	1976-1989
1	8	Plant Sale	1990-1998
1	9	Plant Sale	2000-2012
Series 5		Community/Beautification/Conservation Projects	
1	10	Garden Articles	n.d.
Series 6		Publicity and Newsletters	
1	11	Newsletters	2011-2013
1	12	Clippings	1972-1975
1	13	Clippings Scrapbook	1937-1973
1	14	Clippings	2011-2013

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
2	1	Clippings Scrapbook	1976-2002